

Position: Outreach Specialist (Temporary)

Reports To: NAMI Juneau Program Coordinator

Location: Juneau, AK

Status: Very part-time, up to eight hours per week. Position ends June 30th, 2026. Some flexibility in scheduling, but must be available weekends and evenings.

Pay: \$27.50/hour

Deadline to Apply: A first-round review of applications will be conducted on Dec 5. Applications will continue to be reviewed on a rolling basis, and the position will remain open until filled.

To Apply: Send a resume and cover letter (maximum one page) to namijuneau@gmail.com

About NAMI Juneau

NAMI Juneau is a 501©3 non-profit organization whose mission is to provide education, advocacy, support and public awareness so individuals affected by mental illness can build better lives. We believe that lived experience and collaboration are the two key tools to meet our mission. Our websites (Juneaumentalhealth.org and namijuneau.org) give an overview of the specific services we provide in both Juneau and elsewhere in Southeast Alaska. The roots of NAMI Juneau date back to 1986. NAMI Juneau was incorporated in 2002.

Job Scope

This temporary position is responsible for attending tabling and outreach events to promote NAMI Juneau's programs and local mental health resources. This position can make their own schedule around the outreach/tabling events that are happening in the community.

Primary tasks and areas of responsibility

- Find and attend outreach/tabling events to promote NAMI Juneau's programs.
- Connect with community partners to find new opportunities for outreach.
- Maintain a tabling bin of outreach materials to bring to all outreach/tabling events.
- Manage the inventory of outreach materials and coordinate with the supervisor to order more supplies as needed.
- Attend weekly staff meetings (optional, depending on the candidate's schedule) or weekly individual supervision.

The ideal candidate has the following skills, traits and qualifications:

- An outgoing, engaging personality and comfort with speaking to strangers about mental illness and suicide.
- A flexible schedule that allows for attendance at events during weekdays, evenings, and weekends

- A commitment to working with and on behalf of those who live with mental illness and their loved ones.
- Personal experience with mental illness, substance use, and/or suicide.
- Comfortably tabling at events independently and working autonomously.
- Cannot have a criminal history that precludes the candidate from being present in schools and at youth events.
- Experience working with local Indigenous people and organizations.
- Commitment to social justice, equity, and service to others.

Workplace Information

- NAMI Juneau's office is in the Teal Street Center (8711 Teal Street). The majority of this position will be spent out in the community, not in our office.
- This position requires attending events on evenings and weekends.
- Our office is dog-friendly and occasionally hosts a charming toddler.
- This position requires reliable transportation to events, including on evenings and weekends.
- This position requires someone to be able to carry 20 pounds for up to ¼ mile
- This position requires the ability to walk, sit, and stand for up to 4 hours at a time.
- Any questions about this job opening can be sent to namijuneau@gmail.com

Equal Opportunity Employer: We are an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability status, protected veteran status, or another characteristic protected by law.